

Goldington Academy: Risk Assessment - Spring Term 2022

Review date: 14/03/2022

The measures listed are based on current government guidance:

- > [Guidance for full opening: schools](#)
- > [Guidance for full opening: special schools](#) (this includes guidance on pupils with EHC plans that should be useful for mainstream schools as well)
- > [Actions for early years and childcare providers during the coronavirus outbreak](#)
- > [Safe working in education settings](#)
- > [Face coverings in education](#)
- > [COVID-19 contain framework: a guide for local decision makers](#)
- > [How schools can plan for tier 2 local restrictions](#)
- > [Critical workers who can access schools or educational settings](#)

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Contact with someone suffering from coronavirus	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<p>There is no longer a legal requirement for people with coronavirus (COVID-19) infection to self-isolate, however if a student or staff member has any of the main symptoms of COVID-19 or a positive test result, the public health advice is to stay at home and avoid contact with other people.</p> <p>If a symptomatic person comes into school or develops</p>	Admin Staff, Business Manager, Site Team	Sept 2021	<p>The Site Team will be responsible for ensuring deep clean is carried out</p> <p>Admin Staff will supervise anyone with symptoms,</p>

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		<p>symptoms while in school, they will be sent home immediately or isolated until they can be picked up and advised to arrange a PCR test. The small meeting room in the reception area will be used for this purpose.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a symptomatic pupil who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> • If a distance of 2m cannot be maintained, supervising staff will wear a fluid-resistant surgical mask • If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron • If there is a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection <p>Supervising staff will wash their hands thoroughly for at least 20 seconds after the pupil has been picked up.</p> <p>Home testing PCR kits are available in school; these will be given to parents/carers collecting symptomatic children, and to staff who have developed symptoms at school (if providing one will increase the likelihood of them getting tested).</p> <p>Only in exceptional circumstances, if parents/carers cannot collect their child and they agree it is age-appropriate and safe to do so, the pupil can walk or cycle home. If the pupil cannot be collected or travel home independently, we will make alternative arrangements to transport the pupil home. In this case one of the following</p>			<p>communicate with parents and advise on testing.</p>

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		<p>steps will be taken:</p> <ul style="list-style-type: none"> • Use of a vehicle with a bulkhead (i.e. the driver is in a separate compartment to any passengers); or • The driver and passenger will maintain a distance of 2m from each other; or • The driver will use PPE (the same PPE as when supervising a symptomatic pupil, as explained above) and the passenger will wear a face mask if they are old enough and able to do so <p>If a parent or carer insists that a pupil with symptoms attends school, the school will use reasonable judgement and refuse the child if this is necessary to protect pupils and staff. The school will consider all circumstances and the latest public health advice when making this decision.</p> <p>A deep clean will take place in the areas that the symptomatic person or pupil who has tested positive in school has been in, and PPE will be disposed of properly, following decontamination guidance.</p> <p>If a member of staff or student shows symptoms they will be told:</p> <ul style="list-style-type: none"> • To start self-isolating • Be advised to book a PCR test as soon as possible • Ensure the child/young person/staff member isolates at home until test result is received, the rest of the household does not need to isolate. <p>If the result is negative the staff or student can return to</p>			

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		<p>school.</p> <p>If the result is confirmed case(s) in child/young person or staff member by either a Positive PCR Test or Positive LFD Test:</p> <p>Ensure child/young person/staff member isolates at home for 10 days. For symptomatic cases the first day of symptoms onset is DAY ZERO. For asymptomatic cases the date of the test is DAY ZERO.</p> <p>You can return to your normal routine and stop self-isolating after 10 full days if your symptoms have gone, or if the only symptoms you have are a cough or anosmia, which can last for several weeks. If you still have a high temperature after 10 days or are otherwise unwell, stay at home and seek medical advice.</p> <p>You may be able to end your self-isolation period before the end of the 10 full days. You can take a LFD test from 5 days after the day your symptoms started (or the day your test was taken if you did not have symptoms), and another LFD test on the following day. The second LFD test should be taken at least 24 hours later. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result.</p> <p>If the result of either test is positive, you should continue to self-isolate until you get negative results from two LFD tests on consecutive days or until you have completed 10 full days of self-isolation, whichever is earliest.</p> <p>Their household/close contacts do not need to isolate.</p>			

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Spreading infection due to touch, sneezes and coughs	<ul style="list-style-type: none"> 	<p>Handwashing facilities will be provided. In areas where there are no sinks hand sanitiser will be provided.</p> <p>Free standing hand sanitising stations have been placed in the following locations:</p> <ul style="list-style-type: none"> - Main reception - Small Hall - Main Hall - Staff Room - Arts Centre - Performing Arts Centre - Sports Barn - Entrance to each stairwell <p>Everyone in school will:</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands • Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing • Be encouraged not to touch their mouth, eyes and nose • Use a tissue or elbow to cough or sneeze, and use bins for tissue waste <p>Pupils will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</p>	All staff		<p>Site team to ensure supplies are regularly replenished.</p> <p>All staff to promote good hygiene.</p>

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		<p>Help will be available for any pupils who have trouble cleaning their hands independently. Skin friendly cleaning wipes can be used as an alternative.</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they are not close to running out.</p> <p>From Monday 14 March, face coverings are no longer recommended for staff, and students. Any student or staff member who wishes to continue to wear a mask can do so. A small minority of teachers who are vulnerable and/or pregnant may request students to voluntarily wear a mask while in their classes.</p> <p>Anyone wearing reusable face coverings will be expected to bring a plastic bag to keep these in when not in use. Disposable face coverings will be disposed of in a covered bin.</p> <p>Everyone will be asked to wash their hands before and after putting on or removing a face covering.</p> <p>Everyone will be made aware that they must not touch the front of the covering during use or removal.</p> <p>A supply of spare face coverings will be kept for anyone who requires one or has a covering that's unsafe to wear.</p>			
Spreading infection through contact with coronavirus on surfaces		<p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. detergent), including:</p> <ul style="list-style-type: none"> • Banisters • Classroom desks and tables • Bathroom facilities (including taps and flush buttons) 	Site Team Cleaners		

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		<ul style="list-style-type: none"> • Door and window handles • Furniture • Light switches • Reception desks • Computer equipment (including keyboards and mouse) • Telephones <p>Items that need laundering (e.g. towels, flannels, bedding) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between children between washes.</p> <p>Areas of the school that are used by pupils will be cleaned thoroughly at the end of the day. Cleaners and the site team have been provided with a checklist and additional cleaning requirements are logged on a spreadsheet to ensure all areas are covered.</p> <p>The site team will ensure that there is a sufficient supply of tissues and two bottles of sanitiser in every classroom every day (one sanitiser for the students and one for the teacher).</p> <p>Toilets will be cleaned after lunch and at the end of the day. There will be a plentiful supply of paper towels and sanitiser.</p> <p>Photocopier: staff should sanitise their hands both before and after using the photocopiers.</p> <p>If a person with a confirmed case of coronavirus has been in school, a deep clean will take place in the areas that the person has been in, following decontamination</p>			

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		<p>guidance.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>In addition to enhanced cleaning measures, all teachers will be provided with a mouse and a keyboard for their own personal use.</p>			
Spreading infection due to the school environment		<p>Checks to the premises will be done to make sure the school is up to health and safety standards.</p> <p>Fire, first aid and emergency procedures will be reviewed to make sure they can still be followed.</p> <p>This will include checking that all fire doors are operational at all times, and that the fire alarm system and emergency lights have been tested and are fully operational. Emergency fire drills will be carried out as normal</p> <p>Areas in use will be well ventilated by:</p> <ul style="list-style-type: none"> • Using ventilation units - if possible, systems will be adjusted to full fresh air or, if not, then systems will operate as normal as long as they are within a single room and supplemented by an outdoor air supply. These systems will be maintained in accordance with the manufacturers' recommendations • Opening windows • Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised 	Site Team		

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		<p>A comfortable temperature will be maintained alongside increased ventilation by:</p> <ul style="list-style-type: none"> • Opening high level windows in preference to low level to reduce draughts • Providing flexibility to allow additional, suitable indoor clothing • Increasing the level of ventilation while spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused). This means keeping windows slightly open while the room is occupied and opening more widely while unoccupied. <p>Lidded bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>Outdoor space will be used for exercise and breaks, and for education where possible.</p>			
Spreading infection due to excessive contact and mixing in meetings, extra-curricular clubs and trips		<p>Extra-curricular clubs will continue as normal.</p> <p>Assemblies can resume in person.</p> <p>Following DfE guidance, we have postponed planned international education visits at this time.</p>	All Staff	Immediately	

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Individuals vulnerable to serious infection coming into school		<p>Staff who are or live with someone who is extremely clinically vulnerable, who are clinically vulnerable, or who may be otherwise at increased risk of coronavirus, will come into school and will follow good prevention practices.</p> <p>We will follow the government guidance for pregnant employees. Staff who are pregnant will have a risk assessment carried out for them, and remove or manage identified risks where possible. Pregnant staff will not be required to continue working if this is not supported by the risk assessment, and will be offered alternative arrangements (which may include working from home or suspension on normal pay).</p>	SLT	Immediately	