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October 2023

Dear Parents/Carers

We would like to invite all Year 8 & 9 pupils to take part in a residential trip at Cuffley Outdoor Activity Centre in Hertfordshire (<https://activelearningcentres.co.uk/locations/cuffley/>).

The trip will run from **Saturday, 27 April to Monday 29 April 2024** (2 nights and 3 days).

If there are more applications than the number of places, we have available, then we will draw names out of a bag (lottery style) to allocate places, including the order of a waiting list.

The final itinerary has not been finalised, but previously pupils took part in a variety of activities including rock climbing, high ropes course and team-building challenges. The trip has numerous curriculum links with both geography and PE, and we feel this is a great opportunity for pupils to visit and experience the great outdoors.

The cost of the trip including coach travel, food whilst at the centre, accommodation, activities, specialist equipment and qualified instructors will be between **£300 - £315**. The total cost of the trip will be confirmed once we know the exact number of pupils attending. We understand that this is a large amount for parents to pay therefore we are able to accept payment in (5) monthly instalments via Parent Mail.

This residential trip is an optional extra. Participation in any optional extra activity is on the basis of parental choice and a willingness to meet the charges. To sign up for this trip, please make a **£70 deposit payment on Parent Mail no later than 30 November**. This can be done by going to the payment section then selecting "Shop" at the bottom of the screen. Applications after this date will unfortunately not be considered.

We will confirm the final cost, and a letter will be issued with more information about payment arrangements once we have final numbers. If you are unsuccessful in getting a place, your deposit will be refunded via Parent Mail. Please note, once places are confirmed, the £70 deposit will become non-refundable.

Due to the adventurous nature of the activities, which require listening, co-operation and team work skills, as well as the ability to follow instructions in order to keep pupils safe, pupils who fail to display these necessary characteristics, skills and behaviours in school in the lead up to the trip may be withdrawn from the trip at any time. Unfortunately, should this happen, the £70 deposit paid will not be refundable.

Yours sincerely

*A Lucas*

**Teacher of Maths and PE  
Head of Sports studies**