

June 2021

Dear Parent/Carer

I am writing to invite parents, guardians and carers of registered pupils at Goldington Academy to put their names forward for election to serve as parent governors, or to nominate another parent.

The governing body of our school is made up of parents, staff, and other members of the community. The governors, along with the Principal, are responsible for a wide range of matters affecting the life of the school and the work of the pupils. Parents may be interested in the overall governing body and how it is made up. There are:

- 8 Appointed governors
- 3 Parent governors, elected by parents and carers
- 2 Staff governors (1 teaching and 1 support)
- 1 Principal, selected by virtue of his office
- 1 Local Authority governor

There is currently a vacancy for a parent governor and we are interested in appointing an enthusiastic, committed individual to take up this role.

Becoming a governor provides an excellent opportunity to learn more about the detailed workings of the school. As a result, the governing body can effectively provide the necessary levels of support and challenge thus ensuring our children receive the best experiences possible. It is an interesting, stimulating and rewarding role and we hope that parents will feel encouraged to put themselves forward.

Being a school governor means being committed to giving time and energy to the role. Governors are asked to take part in regular meetings, read papers in advance of meetings and find out about the issues being discussed. As well as full governing board meetings, held twice a term, you may well attend committee meetings to look at issues like pupil performance, the curriculum, staffing, finance and premises. Meetings are usually held on a Thursday at 6:30 pm. There is the expectation that governors will attend training to help them understand and develop in their role.

If you would like an informal chat about what being a governor means please contact Robin Francis (Chair of Governors) via the school.

If you are eligible (see attached criteria) to be a parent governor, or wish to nominate another parent who is willing to stand, please complete the attached Nomination Form. If you nominate yourself please ask another parent at the school, to countersign the form. The parent who countersigns the form should not be related to you. In addition to the Nomination

Form, candidates are also asked to write a statement for all parents, saying something about themselves and why they would like to be a governor. This statement should not be more than 100 words.

If the number of nominations is not more than the number of vacancies, then those nominated will be appointed. If there are more nominations than vacancies then a secret ballot will be held. The procedure is:

- Letter to parents inviting nominations
- Completed nomination forms and statement **must** be received by 12 noon on Friday 2 July 2021.
- Depending on the number of nominations the Returning Officer will either
  1. write to all parents with details of the parent governor appointed
  2. write to all parents giving the date of the ballot and the date that ballot papers need to be returned

Please find enclosed with this letter a Nomination form and a paper stating any reasons a parent or carer may not stand as a parent governor.

Nominations should be sent to me via the School Office by **12 noon on Friday 2 July 2021**.

Yours sincerely



**Ms Adebisi Desalu**  
**(Clerk to Governors and Returning Officer)**  
**Goldington Academy**



Engaging minds. Nurturing success. Inspiring futures.

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Website: www.goldingtonacademy.org.uk

Principal: Mr. Francis Galbraith BSc (Hons). NPOH. MBA

**Nomination Form for the Election of a Parent Governor**

**Name of Candidate/Nominee**

Title ..... Forename..... Surname.....

Address .....

.....

.....

Parent/Carer/ Guardian of .....  
(Child's name and year group)

**I wish to stand for election as a Parent Governor of Goldington Academy.**

**Signature of Candidate/Nominee.....**

**My nomination is supported by the following parent/carers at the school:**

Name	
Address	
Parent/Carer of (Child's name & year group)	
Supporter's signature	

My election statement (please continue on the back of this sheet if needed)

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**Please return this form to the Returning Officer via the School Office by noon on Friday 2 July 2021**

## **Academies: qualifications and disqualifications to serve as an academy trustee**

A person must be aged 18 or over at the date of their election or appointment. No current pupil of the academy/one of the academies in the trust shall be a trustee.

A person shall be disqualified from holding office or continuing to hold office as trustee/local committee member if:

- s/he becomes incapable by reason of illness or injury of managing or administering his own affairs;
- s/he is absent without the permission of the trustees from all their meetings held within a period of six months, and the trustees resolve that his office be vacated;
- s/he has been declared bankrupt and/or his estate has been seized from his possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced; or
- s/he is the subject of a bankruptcy restrictions order or an interim order;
- s/he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
- s/he is subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- s/he ceases to be a trustee by virtue of any provision in the Companies Act 2006;
- s/he is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
- s/he is otherwise found to be unsuitable by the Secretary of State;
- s/he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or which he, by his conduct, contributed to or facilitated;
- s/he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;
- s/he has not provided to the chairman of the trustees a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.