

March 2021

Dear Parent / Carer

In keeping with our commitment to provide students with outstanding careers guidance and tailored support when choosing their next step after school, we are delighted to inform you that, with the help of funding from Aspire Higher, we have purchased a license for Unifrog; an award-winning, online careers platform.

All students in Year 10 will have access to this excellent website, with younger years starting to use it in future months.

Unifrog brings into one place information about every undergraduate university course, apprenticeship, and college course in the UK. This makes it easy for students to compare and choose the best university courses, apprenticeships or further education courses for them, and to look for opportunities based upon their current postcode.

Additionally, the platform helps students successfully apply for these opportunities by writing their personal statement, applications and CVs and guiding them through the process, allowing teachers to give live feedback.

Students and teachers can also record careers-related activities on Unifrog, all of which are available for students to reflect upon and explore further opportunities for themselves. By completing their interests profile on Unifrog, students can be invited to any careers-related activities such as employer visits, trips and talks that fall within their specific interests and ambitions.

**Students will receive a welcome email from Unifrog with instructions about how to login.** Once set up, students then login using their email address and password and they can do so from any computer, tablet or smartphone. We would encourage you to use the platform with your child so you can support them through the process of deciding their next step.

I also attach an overview of the coming year, with information about the various stages of post-16 applications students should be preparing for over the next few months.

For more information, go to [www.unifrog.org](http://www.unifrog.org) or contact Mrs Sacre sacren@goldington.beds.sch.uk

Yours faithfully

*N Sacre*

**Careers Leader and Leader of Life Skills**

# College/Apprenticeship Applications Timeline

Entry 2022



Careers Leader – Mrs Sacre  
Careers Advisor – Faye Gadsby

**Careers guidance appointments begin**

*If you would like a personal guidance meeting with our careers advisor, Faye, please let Mrs Sacre know*

**Year 10 Futures**

*Start researching local post-16 providers using Unifrog*

**Year 10**

**Summer Term Life Skills**

**Summer Term Careers Guidance**

**July 2021**

**Summer break**

**Careers Education**

*Finding out about your post-16 options*

**Careers guidance appointments continue. Attend open days / evenings & make applications**

**Research college courses – keep notes of what you have found out**

**Year 11**

**September 2021**

**Autumn Term Life Skills**

**Spring term**

**Post Application**

**Attend interviews & receive conditional offers. Accept offers. Update your intended destinations with us. Checking of back up plans.**

**Careers Education**

*Focus on applications, covering letters and interview skills*

**Intended destinations Survey**

*Tell us your first and second choice intended destination after Year 11*

**Receive results and take up offered places (if you get the grades needed). Summer surgeries to help those who need support.**

**Summer Term**

**End June 2022**

**August 2022 - GCSE Results Day**

**September 2022 - Start College, Sixth Form or Apprenticeships**

**Focus on exams, attend revision sessions.**

**Official leaving date**

## Apprenticeships

**Year 11 Autumn Term – Create a great CV**

**Year 11 – throughout the year – apply for vacancies (most don't recruit until Spring/Summer of Year 11 but some do recruit in Autumn term). Attend interviews when invited.**

**Crucial – get support from Mrs Gadsby/Mrs Sacre with applications**

- Complete your Action Plan – all sections
- Do careers research
- Use the college/apprenticeships search tools
- Log your intended destination – Unifrog P16 intentions
- Create your CV