

**Attendees:** Paul Hymers (Chair), Ed Friday, Martyn Hallett, Francis Galbraith

**Apologies:** Doug Alcock, Alan Dickinson, Martyn Latchman, Robin Francis, Azma Ahmad-Pearce

**Others Present:** Adebisi Desalu (Clerk)

1.0	<p><b>Declarations of Interest</b></p> <p>1.1 No declarations of interest were made.</p>
2.0	<p><b>Apologies</b></p> <p>2.1 Apologies were received from Doug Alcock, Alan Dickinson, Martyn Latchman, Robin Francis, and Azma Ahmad-Pearce, and accepted by the Committee.</p>
3.0	<p><b>Review of Accounts and Annual Report for the period to 31<sup>st</sup> August 2018</b></p> <p>3.1 The Chair provided a summary of the year ending 31 August 2018 stating:</p> <ul style="list-style-type: none"> <li>○ Physical refurb of the School took place, and pupil numbers and finances were in a good position; the School recorded a surplus.</li> <li>○ A School development review was undertaken which highlighted the high visibility and determined leadership shown by the SLT and Principal.</li> <li>○ Meticulous curriculum creation was undertaken</li> <li>○ The Governing body provided good levels of support and challenge to the leadership team</li> <li>○ Good appointments of staff and teachers took place with unity of purpose in many departments</li> </ul> <p>3.2 The Chair highlighted that a large amount of progress was made in safeguarding, breadth of extra curricula, teaching and learning; the feeling of trust in the School increased.</p> <p>3.3 The Chair shared the following areas for development:</p> <ul style="list-style-type: none"> <li>○ Focus on progress of pupils who are slightly stronger; improve differentiation</li> <li>○ Continue to improve outcomes in maths.</li> <li>○ Measuring impact if school activities particularly KS2</li> <li>○ Developing effective systems to share best practice is teaching and learning</li> </ul> <p>3.4 The Committee discussed the finances and commended the School for running a well-managed budget despite changes in the Business Manager. The Chair added that due to the funding lag the School produced a £38,000 deficit.</p> <p>3.5 The Chair added that the lettings income was higher than expected, 62% of the budget was spent on staffing and the year ended with a £360,000 net surplus.</p> <p>3.6 The Committee discussed the minor issues highlighted by the audit such as the purchase of alcohol as presents, issues with lettings income and financial miscoding; all of which have now been addressed by the School.</p> <p>3.7 The Chair concluded stating the school had buoyant pupil numbers and a good set of financial results.</p>
4.0	<p><b>Appointment and Retirement of Directors</b></p> <p>4.1 The Committee noted the retirements of the following Directors: Shaun Bowman, Stephanie Field, David Cook.</p>

	<p>4.2 The Committee noted the appointment of the following Directors: Emma Butler, Martyn Latchman, Azma Ahmad-Pearce.</p> <p>4.3 The Committee noted the change in Company Secretary from Justine Henderson to Michele Lavelle.</p>
5.0	<p><b>Appointment of Auditors for 2018/19</b></p> <p>5.1 The Committee re-appointed Peters Elworthy and Moore as the Auditors.</p>
6.0	<p><b>Any Other Motions</b></p> <p>None.</p>
7.0	<p><b>Business for Consideration</b></p> <p>None.</p>